

**WIREFRASS COMMUNITY DEVELOPMENT DISTRICT**  
District Office · Wesley Chapel, Florida (813) 994-1001  
Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614  
[www.wiregrasscdd.org](http://www.wiregrasscdd.org)

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September 22, 2022

**Board of Supervisors  
Wiregrass Community  
Development District**

**FINAL AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Wiregrass Community Development District will be held on **Thursday, September 22, 2022, at 10:00 a.m.** at the offices of Rizzetta & Company Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544. The following is the tentative agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors Meeting held on July 28, 2022 .....Tab 1
  - B. Consideration of Operation & Maintenance Expenditures for July, 2022 .....Tab 2
- 4. BUSINESS ITEMS**
  - A. Consideration of Innersync Studio Ltd/Campus Suites Addendum .....Tab 3
  - B. Ratification of the Egis Insurance Proposal .....Tab 4
  - C. Ratification of Ardurra Work Authorization for SWFWMD Reporting Services .....Tab 5
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager Report .....Tab 6
- 6. AUDIENCE COMMENTS ON OTHER ITEMS**
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,  
*Lynn Hayes*  
District Manager

# Tab 1

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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WIREGRASS COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors meeting of the Wiregrass Community Development District was held on **Thursday, July 28, 2022, at 10:00 a.m.** at the offices of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present were:

Bill Porter	<b>Board Supervisor, Chair</b>
Hatcher Porter	<b>Board Supervisor, Vice Chair</b>
Korie Roberts	<b>Board Supervisor, Assistant Secretary</b> (joined meeting at approx. 10:08 a.m.)
Caitlin Chandler	<b>Board Supervisor, Assistant Secretary</b>

Also Present were:

Lynn Hayes	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Lindsay Whelan	<b>District Counsel, Kutak Rock LLC</b> ( <i>via conf. call</i> )
Scott Sheridan	<b>Developer, Locust Branch</b>
Patty Sweeney	<b>Administrative Assistant, Rizzetta &amp; Co.</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Hayes called the meeting to order and confirmed a quorum.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

None.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors Meeting held on May 26, 2022**

Mr. Lynn Hayes presented the meeting minutes from May 26, 2022 and inquired if there were any amendments necessary. There were none.

On a motion by Mr. Hatcher Porter, seconded by Mr. Bill Porter, with all in favor, the Board of Supervisors approved the May 26, 2022, Board of Supervisors meeting minutes, as presented, for the Wiregrass Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures for May and June 2022**

Mr. Lynn Hayes presented the Operation and Maintenance Expenditures for May and June 2022.

On a Motion by Mr. Bill Porter, seconded by Ms. Caitlin Chandler, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for May (\$93,544.24) and June 2022 (\$84,075.49), for the Wiregrass Community Development District.

**FIFTH ORDER OF BUSINESS**

**Public Hearing on Adopting Fiscal Year 2022/2023 Budget**

Mr. Lynn Hayes asked the Board for a Motion to Open the Public Hearing on Adopting Fiscal Year 2022/2023 Budget.

On a Motion by Mr. Hatcher Porter, seconded by Mr. Bill Porter, with all in favor, the Board of Supervisor opened the Public Hearing on Adopting the fiscal year 2022/2023 Budget, for the Wiregrass Community Development District.

On a Motion by Mr. Bill Porter, seconded by Mr. Hatcher Porter, with all in favor, the Board of Supervisor closed the Public Hearing on Adopting the fiscal year 2022/2023 Budget, for the Wiregrass Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-05, Adopting Fiscal Year 2022/2023 Budget**

Mr. Lynn Hayes presented Resolution 2022-05, Adopting the Fiscal Year 2022/2023 Budget to the Board of Supervisors. He indicated the General Fund is \$510,496.00 and the Irrigation Revenue Fund is \$590,819.52 and the Debt Fund Series 2014 is \$940,412.00, and the Series 2016 is \$611,760.16 for a total of all funds of \$2,653,487.68.

On a Motion by Mr. Hatcher Porter, seconded by Ms. Caitlin Chandler, with all in favor, the Board of Supervisors adopted Resolution 2022-05, Adopting the Fiscal Year 2022/2023 Budget, for the Wiregrass Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Public Hearing on Adopting Levy of Assessments for Fiscal Year 2022/2023**

Mr. Lynn Hayes asked the Board for a Motion to Open the Public Hearing on Adopting Levy of Assessments for Fiscal Year 2022/2023.

On a Motion by Mr. Bill Porter, seconded by Ms. Caitlin Chandler, with all in favor, the Board of Supervisors opened the Public Hearing on Adopting Levy of Assessments for Fiscal Year 2022/2023, for the Wiregrass Community Development District.

On a Motion by Mr. Bill Porter, seconded by Mr. Hatcher Porter, with all in favor, the Board of Supervisors closed the Public Hearing on Adopting Levy of Assessments for Fiscal Year 2022/2023, for the Wiregrass Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-06, Imposing Special Assessments and Certifying an Assessment Roll**

Mr. Lynn Hayes presented Resolution 2022-06, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2022/2023 to the Board of Supervisors.

On a Motion by Mr. Bill Porter, seconded by Ms. Caitlin Chandler, with all in favor, the Board of Supervisors adopted Resolution 2022-06, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2022/2023, for the Wiregrass Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-07, Adopting the Fiscal Year 2022/2023 Meeting Schedule**

Mr. Lynn Hayes mentioned that the Board currently meets on the 4<sup>th</sup> Thursday each month at 10:00 a.m. He checked the dates and noted one of the meetings is on November 24<sup>th</sup>. He asked the Board if they wanted to change the meeting date and they indicated to leave the schedule as presented.

On a Motion by Mr. Hatcher Porter, seconded by Ms. Caitlin Chandler, with all in favor, the Board of Supervisors adopted Resolution 2022-07, Adopting the Fiscal Year 2022/2023 Meeting Schedule, for the Wiregrass Community Development District.

**TENTH ORDER OF BUSINESS**

**Ratification of Berger, Toombs, Elam, Gaines & Frank Fiscal Year 2020/2021 Audit**

Mr. Lynn Hayes explained that this report identifies compliance with the provisions of the Auditor General of the State of Florida and was a clean audit with no findings.

On a Motion by Mr. Bill Porter, seconded by Ms. Caitlin Chandler, with all in favor, the Board of Supervisors ratified the Berger, Toombs, Elam, Gaines & Frank Fiscal Year 2020-2021 Audit, for the Wiregrass Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-08,  
Declaring Board Vacancy Seat 1**

Mr. Lynn Hayes explained Seat # 1 currently held by Mr. Bill Porter is declared vacant effective as of November 22, 2022. He further indicated that he would remain in that seat until the Board nominates a qualified elector to fill the vacancy.

On a Motion by Mr. Hatcher Porter, seconded by Ms. Caitlin Chandler, with all in favor, the Board of Supervisors adopted Resolution 2022-08, Declaring Board Vacancy Seat 1, for the Wiregrass Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of the Third Addendum  
Contract for Professional District  
Services**

The Board discussed the Third Addendum to the Contract for District Management Services. Mr. Lynn Hayes explained there was an increase of \$2,328 or 5% due to an increase in the insurance costs.

On a Motion by Ms. Caitlin Chandler, seconded by Mr. Korie Roberts, with all in favor, the Board of Supervisors approved the Rizzetta Third Addendum to the contract for District Professional Services, for the Wiregrass Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

No report.

**B. District Engineer**

No report.

**C. District Manager Report**

Mr. Hayes presented his report to the Board and announced that the next regularly scheduled meeting is August 25, 2022, at 10:00 a.m. at the offices of Rizzetta & Company located at 5844 Old Pasco Road Suite 100, Wesley Chapel, FL 33544. He asked the Board if they would like to cancel that meeting and the Board agreed.

On a Motion by Mr. Bill Porter, seconded by Mr. Hatcher Porter, with all in favor, the Board of Supervisors approved cancelling the August 25, 2022, CDD Board of Supervisors meeting, for the Wiregrass Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no supervisor requests.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Caitlin Chandler, seconded by Mr. Korie Roberts, with all in favor, the Board of Supervisors adjourned the meeting at 10:15 a.m. for the Wiregrass Community Development District.

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Secretary/ Assistant Secretary

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Chair/Vice Chair

# Tab 2

# Wiregrass Community Development District

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## Operations and Maintenance Expenditures July 2022 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2022 through July 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$73,993.06**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Wiregrass Community Development District

## Paid Operation & Maintenance Expenditures

July 1, 2022 Through July 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Kutak Rock LLP	001190	3077792	General/Monthly Legal Services 06/22	\$ 639.00
Rizzetta & Company, Inc.	001188	INV0000069388	District Management Fees 07/22	\$ 3,429.17
Westcoast Landscape & Lawns, Inc.	001191	102856	Lawn Maintenance 07/22	\$ 12,650.00
Wiregrass Irrigation, LLC	001189	072	Irrigation Fees 07/22	\$ 50,035.78
Withlacoochee River Electric Cooperative, Inc	ACH20220705	1723523 06/22	Area Lighting 06/22	<u>\$ 7,239.11</u>
<b>Report Total</b>				<b><u>\$ 73,993.06</u></b>

# Tab 3

**FIRST AMENDMENT TO AGREEMENT BETWEEN THE WIREGRASS  
COMMUNITY DEVELOPMENT DISTRICT AND INNERSYNC STUDIO, LTD. LLC,  
D/B/A CAMPUS SUITE, FOR WEBSITE AUDITING, REMEDIATION, AND  
MAINTENANCE SERVICES**

This First Amendment (“**First Amendment**”) is made and entered into this 22<sup>nd</sup> day of September 2022, by and between:

**WIREGRASS COMMUNITY DEVELOPMENT DISTRICT**, a local unit of special-purpose government, established and existing pursuant to Chapter 190, *Florida Statutes*, with a mailing address of 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614 (the "**District**"), and

**INNERSYNC STUDIO, LTD. LLC, D/B/A CAMPUS SUITE**, an Ohio limited liability company, authorized to do business in Florida, with a mailing address of 752 Dunwoodie Drive, Cincinnati, Ohio 45230 ("**Contractor**").

**RECITALS**

**WHEREAS**, the District and the Contractor entered into that *Agreement between the Wiregrass Community Development District and Innersync Studio, LTD. LLC, d/b/a Campus Suite, for Website Auditing, Remediation and Maintenance Services*, dated August 28, 2019 (the "**Agreement**"), incorporated herein by this reference; and

**WHEREAS**, Section 10(M) of the Agreement provides that the Agreement may be amended by an instrument in writing executed by both parties; and

**WHEREAS**, the parties desire to amend the Agreement to provide for amended maintenance services and updated payment and termination terms; and

**WHEREAS**, each of the parties hereto has the authority to execute this First Amendment and to perform its obligations and duties hereunder, and each party has satisfied all conditions precedent to the execution of this First Amendment so that this First Amendment constitutes a legal and binding obligation of each party hereto.

**NOW, THEREFORE**, based upon good and valuable consideration and the mutual covenants of the parties, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**SECTION 1. RECITALS; DEFINITIONS.** The recitals stated above are true and correct and by this reference are incorporated into and form a material part of this First Amendment. Capitalized terms not otherwise defined herein shall have the meaning as defined in the Agreement.

**SECTION 2. AFFIRMATION OF THE AGREEMENT.** The District and Contractor agree that nothing contained herein shall alter or amend the parties’ rights and obligations under the Agreement, except to the extent set forth in Section 3 of this First Amendment. The Agreement is

hereby affirmed and continues to constitute a valid and binding agreement between the parties, including but not limited to provisions regarding ADA and WCAG standards, public records, indemnification, and sovereign immunity.

**SECTION 3. AMENDMENTS.** Pursuant to Section 10(M) of the Agreement, the Agreement is hereby amended as follows:

**A. Section 2(B)(i)** of the Agreement is replaced in its entirety as follows:

Remediate new documents, on an unlimited basis, identified by the District to accessible formats for assistive technologies. For any agenda packages, Contractor shall turn around the remediated version within two (2) business days. Any updates or fixes to the agendas requiring remediation shall be remediated within 48 hours of the District Manager's submission for such request.

**B. Section 3(B)** of the Agreement is replaced in its entirety as follows:

For performance of the Services as provided in Section 2(B) of the Agreement, as amended, the District shall pay Contractor One Thousand Five Hundred Thirty-Seven Dollars and Fifty Cents (**\$1,537.50**) per year, payable in one (1) annual installment. Parties understand and acknowledge that this includes (i) the annual fee for the domain name for the District's website, which Contractor shall pay, at its sole expense, on behalf of the District; and (ii) document remediation pursuant to Section 2(B)(i), as amended.

**C. Section 3(C)** of the Agreement is hereby **deleted** in its entirety.

**D. A new Section 4(C)** of the Agreement is added as follows:

In the event of termination of the Agreement pursuant to Section 4(B) of the Agreement, Contractor shall reimburse the District for the prorated amount of annual compensation paid pursuant to Section 3(B) of the Agreement, as amended, for the remainder of the service year for which Contractor will no longer provide any services to the District.

**SECTION 4. EFFECTIVE DATE.** This First Amendment shall be effective upon execution by both parties hereto as of the date and year first written above.

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment to be executed on or about the day and year first above written.

**ATTEST**

**WIREFRASS COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairperson, Board of Supervisors

**WITNESS:**

**INNERSYNC STUDIO, LTD. LLC, D/B/A  
CAMPUS SUITE**

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
Print Name

# Tab 4



## Egis Insurance & Risk Advisors

Is pleased to provide a

Proposal of Insurance Coverage for:

### Wiregrass Community Development District

Please review the proposed insurance coverage terms and conditions carefully.

Written request to bind must be received prior to the effective date of coverage.

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

## About FIA

Florida Insurance Alliance (“FIA”), authorized and regulated by the Florida Office of Insurance Regulation, is a non-assessable, governmental insurance Trust. FIA was created in September 2011 at a time when a large number of Special Taxing Districts were having difficulty obtaining insurance.

Primarily, this was due to financial stability concerns and a perception that these small to mid-sized Districts had a disproportionate exposure to claims. Even districts that were claims free for years could not obtain coverage. FIA was created to fill this void with the goal of providing affordable insurance coverage to Special Taxing Districts. Today, FIA proudly serves and protects nearly 1,000 public entity members.

### Competitive Advantage

FIA allows qualifying Public Entities to achieve broad, tailored coverages with a cost-effective insurance program. Additional program benefits include:

- Insure-to-value property limits with no coinsurance penalties
- First dollar coverage for “alleged” public official ethics violations
- Proactive in-house claims management and loss control department
- Complimentary risk management services including on-site loss control, property schedule verification and contract reviews
- Online Risk Management Education & Training portal
- Online HR & Benefits Support portal
- HR Hotline
- Safety Partners Matching Grant Program

### How are FIA Members Protected?

FIA employs a conservative approach to risk management. Liability risk retained by FIA is fully funded prior to the policy term through member premiums. The remainder of the risk is transferred to reinsurers. FIA’s primary reinsurers, Lloyds of London and Hudson Insurance Company, both have AM Best A XV (Excellent) ratings and surplus of \$2Billion or greater.

In the event of catastrophic property losses due to a Named Storm (i.e., hurricane), the program bears no risk as all losses are passed on to the reinsurers. FIA purchases property reinsurance to withstand the 1,000-year storm event (probability of exceedance .1%). This level of protection is statistically 2 to 3 times safer than competitors and industry norms.

### What Are Members Responsible For?

As a non-assessable Trust, our members are only responsible for two items:

- Annual Premiums
- Individual Member Deductibles

FIA Bylaws prohibit any assessments or other fees.

**Additional information regarding FIA and our member services can be found at [www.fia360.org](http://www.fia360.org).**

Quotation being provided for:

**Wiregrass Community Development District**  
**c/o Rizzetta & Company**  
**3434 Colwell Ave, Suite 200**  
**Tampa, FL 33614**

**Term: October 1, 2022 to October 1, 2023**

**Quote Number: 100122319**

**PROPERTY COVERAGE**

**SCHEDULE OF COVERAGES AND LIMITS OF COVERAGE**

<b>COVERED PROPERTY</b>	
Total Insured Values – Blanket Building and Contents – Per Schedule on file totalling	\$0
Loss of Business Income	\$1,000,000
Additional Expense	\$1,000,000
<b>Inland Marine</b>	
Scheduled Inland Marine	\$0

It is agreed to include automatically under this Insurance the interest of mortgagees and loss payees where applicable without advice.

	<u>Valuation</u>	<u>Coinsurance</u>
Property	Replacement Cost	None
Inland Marine	Actual Cash Value	None

<b>DEDUCTIBLES:</b>		
		Per Occurrence, All other Perils, Building & Contents and Extensions of Coverage.
		Total Insured Values per building, including vehicle values, for "Named Storm" at each affected location throughout Florida subject to a minimum of per occurrence, per Named Insured.
	Per Attached Schedule	Inland Marine

<b>Special Property Coverages</b>		
<u>Coverage</u>	<u>Deductibles</u>	<u>Limit</u>
Earth Movement		Included
Flood	*	Included
Boiler & Machinery		Included
TRIA		Included

\*Except for Zones A & V see page 8 (Terms and Conditions) excess of NFIP, whether purchased or not

**TOTAL PROPERTY PREMIUM**

**Not Included**

**Extensions of Coverage**

If marked with an "X" we will cover the following EXTENSIONS OF COVERAGE under this Agreement, These limits of liability do not increase any other applicable limit of liability.

(X)	Code	Extension of Coverage	Limit of Liability
X	A	Accounts Receivable	\$500,000 in any one occurrence
X	B	Animals	\$1,000 any one Animal \$5,000 Annual Aggregate in any one agreement period
X	C	Buildings Under Construction	As declared on Property Schedule, except new buildings being erected at sites other than a covered location which is limited to \$250,000 estimated final contract value any one construction project.
X	D	Debris Removal Expense	\$250,000 per insured or 25% of loss, whichever is greater
X	E	Demolition Cost, Operation of Building Laws and Increased Cost of Construction	\$500,000 in any one occurrence
X	F	Duty to Defend	\$100,000 any one occurrence
X	G	Errors and Omissions	\$250,000 in any one occurrence
X	H	Expediting Expenses	\$250,000 in any one occurrence
X	I	Fire Department Charges	\$50,000 in any one occurrence
X	J	Fungus Cleanup Expense	\$50,000 in the annual aggregate in any one occurrence
X	K	Lawns, Plants, Trees and Shrubs	\$50,000 in any one occurrence
X	L	Leasehold Interest	Included
X	M	Air Conditioning Systems	Included
X	N	New locations of current Insureds	\$1,000,000 in any one occurrence for up to 90 days, except 60 days for Dade, Broward, Palm Beach from the date such new location(s) is first purchased, rented or occupied whichever is earlier. Monroe County on prior submit basis only
X	O	Personal property of Employees	\$500,000 in any one occurrence
X	P	Pollution Cleanup Expense	\$50,000 in any one occurrence
X	Q	Professional Fees	\$50,000 in any one occurrence
X	R	Recertification of Equipment	Included
X	S	Service Interruption Coverage	\$500,000 in any one occurrence
X	T	Transit	\$1,000,000 in any one occurrence
X	U	Vehicles as Scheduled Property	Included
X	V	Preservation of Property	\$250,000 in any one occurrence
X	W	Property at Miscellaneous Unnamed Locations	\$250,000 in any one occurrence
X	X	Piers, docs and wharves as Scheduled Property	Included on a prior submit basis only

X	Y	Glass and Sanitary Fittings Extension	\$25,000 any one occurrence
X	Z	Ingress / Egress	45 Consecutive Days
X	AA	Lock and Key Replacement	\$2,500 any one occurrence
X	BB	Awnings, Gutters and Downspouts	Included
X	CC	Civil or Military Authority	45 Consecutive days and one mile

**CRIME COVERAGE**

<u>Description</u>	<u>Limit</u>	<u>Deductible</u>
Forgery and Alteration	Not Included	Not Included
Theft, Disappearance or Destruction	Not Included	Not Included
Computer Fraud including Funds Transfer Fraud	Not Included	Not Included
Employee Dishonesty, including faithful performance, per loss	Not Included	Not Included

**Deadly Weapon Protection Coverage**

Coverage	Limit	Deductible
Third Party Liability	\$1,000,000	\$0
Property Damage	\$1,000,000	\$0
Crisis Management Services	\$250,000	\$0

## AUTOMOBILE COVERAGE

Coverages	Covered Autos	Limit	Premium
<b>Covered Autos Liability</b>	<b>8,9</b>	<b>\$1,000,000</b>	<b>Included</b>
<b>Personal Injury Protection</b>	<b>N/A</b>		<b>Not Included</b>
<b>Auto Medical Payments</b>	<b>N/A</b>		<b>Not Included</b>
<b>Uninsured Motorists including Underinsured Motorists</b>	<b>N/A</b>		<b>Not Included</b>
<b>Physical Damage Comprehensive Coverage</b>	<b>N/A</b>	<p><b>Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto, But No Deductible Applies To Loss Caused By Fire or Lightning.</b></p> <p>See item Four for Hired or Borrowed Autos.</p>	<b>Not Included</b>
<b>Physical Damage Specified Causes of Loss Coverage</b>	<b>N/A</b>	<p><b>Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto For Loss Caused By Mischief Or Vandalism</b></p> <p>See item Four for Hired or Borrowed Autos.</p>	<b>Not Included</b>
<b>Physical Damage Collision Coverage</b>	<b>N/A</b>	<p><b>Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto</b></p> <p>See item Four for Hired or Borrowed Autos.</p>	<b>Not Included</b>
<b>Physical Damage Towing And Labor</b>	<b>N/A</b>	<b>\$0 For Each Disablement Of A Private Passenger Auto</b>	<b>Not Included</b>

**GENERAL LIABILITY COVERAGE (Occurrence Basis)**

Bodily Injury and Property Damage Limit	\$1,000,000
Personal Injury and Advertising Injury	Included
Products & Completed Operations Aggregate Limit	Included
Employee Benefits Liability Limit, per person	\$1,000,000
Herbicide & Pesticide Aggregate Limit	\$1,000,000
Medical Payments Limit	\$5,000
Fire Damage Limit	Included
No fault Sewer Backup Limit	\$25,000/\$250,000
General Liability Deductible	\$0

**PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY (Claims Made)**

Public Officials and Employment Practices Liability Limit	Per Claim	\$1,000,000
	Aggregate	\$2,000,000
Public Officials and Employment Practices Liability Deductible		\$0

Supplemental Payments: Pre-termination \$2,500 per employee - \$5,000 annual aggregate.  
Non-Monetary \$100,000 aggregate.

Cyber Liability sublimit included under POL/EPLI

Media Content Services Liability  
Network Security Liability  
Privacy Liability  
First Party Extortion Threat  
First Party Crisis Management  
First Party Business Interruption  
Limit: \$100,000 each claim/annual aggregate



## PREMIUM SUMMARY

**Wiregrass Community Development District  
c/o Rizzetta & Company  
3434 Colwell Ave, Suite 200  
Tampa, FL 33614**

**Term: October 1, 2022 to October 1, 2023**

**Quote Number: 100122319**

### PREMIUM BREAKDOWN

Property (Including Scheduled Inland Marine)	Not Included
Crime	Not Included
Automobile Liability	Not Included
Hired Non-Owned Auto	Included
Auto Physical Damage	Not Included
General Liability	\$3,259
Public Officials and Employment Practices Liability	\$2,667
Deadly Weapon Protection Coverage	Included
<b>TOTAL PREMIUM DUE</b>	<b>\$5,926</b>

#### IMPORTANT NOTE

Defense Cost - Outside of Limit, Does Not Erode the Limit for General Liability, Public Officials Liability, and Employment related Practices Liability.

Deductible does not apply to defense cost. Self-Insured Retention does apply to defense cost.

Additional Notes:

(None)



**PARTICIPATION AGREEMENT**

**Application for Membership in the Florida Insurance Alliance**

The undersigned local governmental entity, certifying itself to be a public agency of the State of Florida as defined in Section 163.01, Florida Statutes, hereby formally makes application with the Florida Insurance Alliance ("FIA") for continuing liability and/or casualty coverage through membership in FIA, to become effective 12:01 a.m., 10/01/2022, and if accepted by the FIA's duly authorized representative, does hereby agree as follows:

- (a) That, by this reference, the terms and provisions of the Interlocal Agreement creating the Florida Insurance Alliance are hereby adopted, approved and ratified by the undersigned local governmental entity. The undersigned local governmental entity certifies that it has received a copy of the aforementioned Interlocal Agreement and further agrees to be bound by the provisions and obligations of the Interlocal Agreement as provided therein;
- (b) To pay all premiums on or before the date the same shall become due and, in the event Applicant fails to do so, to pay any reasonable late penalties and charges arising therefrom, and all costs of collection thereof, including reasonable attorneys' fees;
- (c) To abide by the rules and regulations adopted by the Board of Directors;
- (d) That should either the Applicant or the Fund desire to cancel coverage; it will give not less than thirty (30) days prior written notice of cancellation;
- (e) That all information contained in the underwriting application provided to FIA as a condition precedent to participation in FIA is true, correct and accurate in all respects.

Wiregrass Community Development District

Wiregrass Community Development District  
(Name of Local Governmental Entity)

By: William H. Porter Signature      William H. Porter Print Name

Witness By: Ashlee R. Beckley Signature      Ashlee R. Beckley Print Name

IS HEREBY APPROVED FOR MEMBERSHIP IN THIS FUND, AND COVERAGE IS EFFECTIVE October 1, 2022

By: \_\_\_\_\_  
Administrator

# Tab 5

**Work Authorization**  
August 10, 2022

Board of Supervisors  
Wiregrass Community Development District  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614

Subject: **Work Authorization**  
**Wiregrass Community Development District**

Dear Chairperson, Board of Supervisors:

Ardurra Group, Inc. (“Engineer”) is pleased to submit this work authorization to provide Southwest Florida Water Management District operation and maintenance compliance services for the Wiregrass Community Development District (“District”). We will provide these services pursuant to our current agreement dated January 22, 2014 with King Engineering Associates, Inc. as assigned to Engineer (the “Engineering Agreement”) as follows:

**I. Scope of Work**

The District will engage the services of Engineer to provide Southwest Florida Water Management District operation and maintenance compliance services as set forth in **Exhibit A** (the “Services”)

**II. Compensation**

The District will compensate the Engineer for the Services on i) a lump sum basis in the amount of Six Thousand Eight Hundred Seventy-Five Dollars (\$6,875.00) for professional services related to preparation of the reports and ii) on an hourly rate basis for professional services related to additional re-assessments after completion of remedial work to verify compliance with the permit. Such amounts shall be remitted in accordance with the terms of the Agreement.

This work authorization, together with the Engineering Agreement, represents the entire understanding between the District and the Engineer with regard to the referenced services and supersedes any previously executed proposal or agreement related to the provision of such services. If you wish to accept this work authorization, please sign where indicated and return to our office. Thank you for the opportunity to be of service.

APPROVED AND ACCEPTED

  
By: William H. Porter  
Authorized Representative of Wiregrass CDD

Date: 8/16/22

Sincerely,



By: \_\_\_\_\_  
Ardurra Group, Inc.

**Exhibit A:** Scope of Services



**Exhibit A**  
Scope of Services

**ATTACHMENT "A" – SCOPE OF SERVICES**

**SWFWMD O&M CERTIFICATION SERVICES  
WIREGRASS REVERSE FRONTAGE ROADS A, B, C, & D  
PASCO COUNTY, FLORIDA**

**TASK A – SWFWMD O&M COMPLIANCE SERVICES**

Ardurra Group, Inc. (Ardurra) will conduct an assessment of the permitted on-site stormwater collection, conveyance and attenuation system associated with the referenced permit, including observation of onsite visible and accessible stormwater pipes, structures and stormwater pond(s). Prior to conducting the required site assessment, Ardurra will research the Southwest Florida Water Management District (SWFWMD) permit data files to obtain the historical construction documents and permit information related to the subject projects. Ardurra will also request a time extension in order to complete the assessment. Should any maintenance or remedial actions be required prior to Engineer's certification and submittal to the SWFWMD, Ardurra will advise you in writing via a memo report detailing the results of the assessment. A standard Inspection and Certification Form will be prepared for the referenced project and submitted to the SWFWMD upon verification that the system is functioning in accordance with the permitted design.

**TASK B – ADDITIONAL COORDINATION**

Additional re-assessments after completion of remedial work to verify compliance with the permit, if necessary, will be performed on an hourly, time charge basis.



**ATTACHMENT "B" – COMPENSATION**

**SWFWMD O&M CERTIFICATION SERVICES  
WIREGRASS REVERSE FRONTAGE ROADS A, B, C, & D  
PASCO COUNTY, FLORIDA**

**METHODS OF COMPENSATION**

**Lump Sum Fee**

The Client agrees to compensate Ardurra for the professional services called for under Attachment "A" – TASK A "SWFWMD O&M Compliance Services" to this Agreement at the Lump Sum Fee as specified below:

TASK A - SWFWMD O&M Compliance Services (permit number: 43027030.056) .....\$6,875.00

**Hourly Rates**

The Client agrees to compensate the Consultant for the professional services called for under Attachment "A" – TASK B "Additional Agency Coordination" to this Agreement at the Consultant's hourly rates in effect when the services are rendered.

TASK B - Additional Agency Coordination..... Time Charge

# Tab 6



Rizzetta & Company

**UPCOMING DATES TO REMEMBER**

- **Next Meeting:** October 27, 2022 @ 10:00 AM
- **Next General Election (Seat 1 Bill Porter, Seat 4 Caitlin Chandler, Seat 5 Hatcher Porter):** November 8, 2022

**District  
Manager's  
Report**

September 22

**2022**

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<u>FINANCIAL SUMMARY</u>	<u>7/31/2022</u>
General Fund Cash & Investment Balance:	\$606,903
Reserve Fund Cash & Investment Balance:	\$41,528
Debt Service Fund Investment Balance:	\$2,230,726
<b>Total Cash and Investment Balances:</b>	<b>\$2,879,157</b>
<b>General Fund Expense Variance: \$90,568</b>	<b>Under Budget</b>